

Zoom Meeting and Webinar Comparison

Many clinicians are asking what the differences are between Zoom Meetings and Webinars. This Quick Tip Guide compares the functionality differences between the Zoom Meeting and Webinar.

Description:

Zoom Meeting	Zoom Webinar
Zoom meetings are ideal for hosting more interactive sessions where you'll want to have lots of audience participation or break your session into smaller groups.	Zoom webinars are suitable for large audiences or events that are open to the public. It can be 1:1 or group scheduled.
Host up to 99 patient panellists and 500 attendees.	Host up to 500 attendees.

Functionality Comparison:

Feature	Meeting	Webinar
Participant Roles	<ul style="list-style-type: none"> Host and Co-host Participant 	<ul style="list-style-type: none"> Host and Co-host Panellist Attendee
Scheduling Privileges	Clerks can schedule on behalf of clinicians (scheduling privileges must be assigned)	Clerks can schedule on behalf of clinicians (scheduling privileges must be assigned)
Email Invitation	Automated invitation to: <ul style="list-style-type: none"> Host and Co-host To invite participants, a clerk will need to copy the invite link and email it through Outlook manually.	Automated invitation to: <ul style="list-style-type: none"> Host and Co-host Panellist To invite attendees, a clerk will need to copy the invite and email it through Outlook manually.
Require Password to Join	✓	✓
Waiting Room	✓	--
Joining the meeting	The host and co-host automatically join the meeting. Participants will need to be manually admitted by the host.	The host, co-host, and panellist automatically join the meeting. Attendees will need to be manually admitted by the host.

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Feature	Meeting	Webinar
Audio Sharing	<ul style="list-style-type: none"> All participants can mute/unmute their audio The host can mute/request to unmute participants The host can set all participants to mute upon entry 	<ul style="list-style-type: none"> Only the host and panellists can mute/unmute their audio Attendees join in listen-only mode (unless the host enables Allow to talk function) The host can unmute one or more attendees
Video Sharing	Everyone	Hosts and Panelists
Screen Sharing	✓	✓
Participants List	Visible to everyone	Visible to Host and Panelist
Email Reminders	--	Yes
Chat	Yes	Yes
Q&A	--	✓
Whiteboard	✓	✓
Breakout Rooms	✓	--